Guidelines for First Year Report & Work Plan

- On the first page, state your name, the names of your supervisors, and the topic of your research project.
- The “First Year Report” should comprise about 10 pages.
  - Describe the experiments, simulations, or other research work that you have done during the first year of your research studies together with the results obtained.
  - Then describe the conclusions that you could draw from the results obtained during the first year.
- The “Work Plan” for remaining part of PhD project should comprise about 5 pages.
  - Start with a description of the important research question that you plan to answer during the remaining time of your research project.
  - In the following part give a detailed plan of how you want to address the questions and describe the experiments, simulations, or other studies that you are planning to do together with estimates.
  - At the end of the work plan add a summary of the schedule for the remaining time in form of a Gantt chart. (Include also the time needed to prepare the thesis.)
- To minimize the use of paper start the report on the first page (do not use separate title pages) and use duplex printing.
- Don’t staple, don’t bind!
- Hand them in to GSCB office together with the minutes from the first year supervision meeting.